**Selena Jimenez**

**s.jimenez\_14@yahoo.com**

**OBJECTIVE**

Offering excellent employment skills for an entry-level position

within your company with opportunities for advancement.

**EDUCATION**

**Arroyo High School –** *Class of 2014,* G.P.A 3.15

4921 N. Cedar Ave., El Monte, CA 91732

**VOLUNTEER TRAINNING**

Arroyo Leo Club 2011-2014

**VOCATIONAL TRAINING**

Regional Occupational Program – Arroyo High School

Graphic Communications 2013-2014

**SKILLS & ABILITIES**

* Basic Technology Skills
* Accurate Typing (55 wpm)
* Microsoft Office Skills
* Basic Photoshop Skills
* Basic Illustrator Skill
* Able to meet deadlines

**EXTRA CURRICULAR ACTIVITIES**

* Arroyo Graphic Arts Club 2013-2014
* Arroyo Junior Varsity Track & Field 2011-2012
* Arroyo Varsity Track & Field

2012-2014

* Arroyo Leo Club 2011-2014
* Arroyo Renaissance Club

2011-2012

* Arroyo Comedy Sports Club

2011-2012

* Arroyo Class of 2014 Class Council 2010-2014

**HONORS & AWARDS**

* Arroyo Varsity Track - Pole Vaulters Unsung Hero 2013

**REFERENCES**

* *Available Upon Request*